

<p>The Livingstone Online Enrichment and Access Project (LEAP) launch in Scotland</p> <p>15-18 October 2013</p>
<p>Tuesday, Oct 15 – Alamo Guest House, 46 Gray Street, Kelvingrove, Glasgow G3 7SE</p> <p>Team arrives; no formal activities scheduled; informal coffee/dinner late afternoon/early evening(?)</p> <p><i>Airport arrival times</i></p> <p>Adrian Wisnicki (7:15am); Brian Pytlik Zillig (7:30am); Chris Lawrence (1:35pm); Mike Toth (train, 3pm)</p> <p>c.4:00 Informal project team meeting at Alamo Guest House, then venue local to Alamo</p>
<p>Wednesday, Oct 16 – David Livingstone Centre, 165 Station Road, Blantyre G72 9BT</p> <p><i>Attending:</i> Karen Carruthers, Anne Martin, Suzanne Lamb, Stephen McCann (morning), India Fullarton (morning), Adrian Wisnicki, Chris Lawrence, Mike Toth, Brian Pytlik Zillig, Kate Simpson</p> <p>10:30-11:30 Arrive at the centre; introduction to/discussion of the LEAP digitization project with staff</p> <p>11:30-12:30 Discussion of logistics, transportation, and schedule for digitization</p> <p>12:30-1:30 Lunch</p> <p>1:30-3:00 Review of Livingstone manuscripts to be digitized</p> <p>3:00-3:30 Coffee break</p> <p>3:30-4:00 Discussion of outreach (Adrian, Kate, Martha Findlay, Karen)]</p> <p>3:30-4:30 Tour of museum and grounds (Chris, Mike, Brian, a very kind DLC staff member)</p> <p>6:30 – Dinner in Glasgow with Justin Livingstone at The Left Bank (33-35 Gibson St, Glasgow – near University of Glasgow)</p>
<p>Thursday, Oct 17 – University of Glasgow Library, Hillhead Street, Glasgow G12 8QE</p> <p><i>Directions:</i> Come to the Library main entrance and ask for the Photographic Unit.</p> <p><i>Attending:</i> Karen Carruthers, Anne Martin(?), Lesley Richmond, Stephen McCann, India Fullarton, Adrian Wisnicki, Chris Lawrence, Mike Toth, Brian Pytlik Zillig, Kate Simpson</p> <p>9:00-10:00 Arrive at the university; introduction to/discussion of our LEAP digitization project with staff</p> <p>10:00-11:00 Tour of digitization suite; discussion of digitization capabilities</p> <p>11:00-12:00 Discussion of project data/metadata standards, schedule & logistics, data transfer</p> <p>12:00-1:00 Lunch</p> <p>1:00 Continue (if needed) discussion of data/metadata standards, schedule & logistics, data transfer</p> <p>Afternoon – project team travels to Edinburgh by train; tickets to be purchased at station</p> <p><i>Edinburgh Accommodation:</i> Kenneth Mackenzie, 5-9 Richmond Place, Edinburgh, EH8 9VE</p>

Friday, Oct 18 – EMMS (<http://www.emms.org/>), 7 Washington Lane, Edinburgh, EH11 2HA

National Library of Scotland, George IV Bridge Edinburgh EH1 1EW

Attending: Alison Metcalfe, David McClay (NLS only), Adrian Wisnicki, Chris Lawrence, Mike Toth, Brian Pytlik Zillig, Kate Simpson

Directions to EMMS: 5 minutes walk from Haymarket train station. Contact: Joe Cooney

9:00-10:30 View Livingstone letters at EMMS and discuss digitization options

10:30-11:00 Meet and greet over coffee at NLS cafe

11:00-Noon Overview and discussion of LEAP digitization project with NLS staff

Noon-1pm Lunch

1pm-2:00pm Discussion of existing NLS image data, and project needs re: data/metadata standards, data transfer

2:00-3:00pm Review/discussion of manuscripts for future NLS digitization

Late afternoon – Further discussion at venue local to NLS

Departures: (Fri, Oct 18) Chris Lawrence and Kate Simpson; (Sat, Oct 19) Mike Toth, Brian Pytlik Zillig; (Sun Oct 20) Adrian Wisnicki