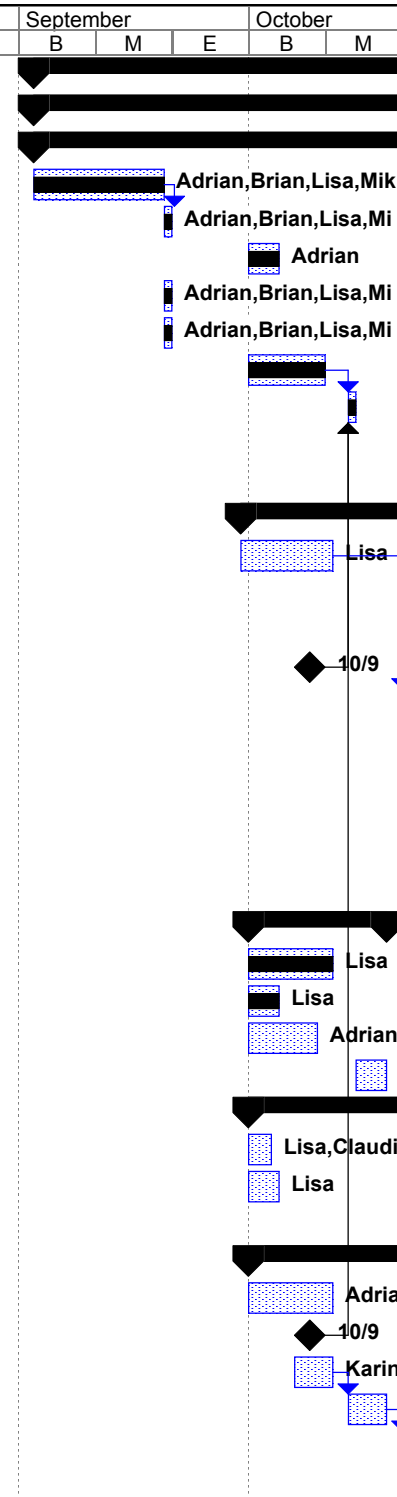


ID	Task Name	Duration	Start	Finish	Predecessors	September				October	
						E	B	M	E	B	M
1	Planning and Management	649 days?	Tue 9/3/13	Fri 2/26/16							
2	Project Assessment and Planning	67 days?	Tue 9/3/13	Wed 12/4/13							
3	Project Kickoff and Planning	50 days?	Tue 9/3/13	Mon 11/11/13							
4	Initial data and task assessment	13 days	Tue 9/3/13	Thu 9/19/13							
5	Review NEH Grant and Project Scope	1 day	Fri 9/20/13	Fri 9/20/13	4						
6	Adrian Coordinate & Plan pending meetings through early Jan Prog	4 days?	Tue 10/1/13	Fri 10/4/13							
7	Identify Project Stakeholders	1 day	Fri 9/20/13	Fri 9/20/13							
8	Identify Stakeholders and Define Roles and Responsibilities	1 day	Fri 9/20/13	Fri 9/20/13							
9	All Review RACI & schedule and identify pending schedule conflicts	8 days?	Tue 10/1/13	Thu 10/10/13							
10	Advise Mike of schedule options after meetings	1 day	Mon 10/14/13	Mon 10/14/13	9,17,35						
11	Integration and Planning Status Review	1 day	Thu 10/31/13	Thu 10/31/13							
12	Mike Program Schedule Data to UCLA	1 day	Mon 11/11/13	Mon 11/11/13							
13	Data Assessment & Integration Planning	48 days?	Mon 9/30/13	Wed 12/4/13							
14	Lisa Review core TIFF files now on UNL Server	10 days?	Mon 9/30/13	Fri 10/11/13							
15	Review with UNL	10 days	Mon 10/21/13	Fri 11/1/13							
16	Lisa Develop Plan for File-Metadata Integration	5 days	Mon 11/4/13	Fri 11/8/13	15						
17	Lisa, Brian, Adrian data standardization telecon	1 day	Wed 10/9/13	Wed 10/9/13							
18	<i>Lisa Review core files with UNL</i>	10 days	Mon 10/21/13	Fri 11/1/13	14						
19	<i>Lisa Develop Plan for File-Metadata Integration</i>	5 days	Mon 11/4/13	Fri 11/8/13	18						
20	Develop prototype database for Fedora to correlate legacy & new fi	18 days?	Mon 11/4/13	Wed 11/27/13							
21	Lisa, Brian Test data integration to identify automatable processes	8 days?	Mon 11/18/13	Wed 11/27/13							
22	Data & Metadata review telecon	1 day?	Tue 11/19/13	Tue 11/19/13	19						
23	Planning Review Telecon	1 day?	Wed 12/4/13	Wed 12/4/13	20,21						
24	UK Coordination meetings on digitization, encoding	14 days?	Tue 10/1/13	Fri 10/18/13							
25	Lisa provide Adrian additional imaging questions and issues prior to	9 days?	Tue 10/1/13	Fri 10/11/13							
26	Lisa review the file naming scheme on p 19 of Glasgow budget note	4 days?	Tue 10/1/13	Fri 10/4/13							
27	Provide file naming and metadata specifications to NLS and DLC (C	7 days?	Tue 10/1/13	Wed 10/9/13							
28	Assessment of current files and plans	4 days	Tue 10/15/13	Fri 10/18/13							
29	MODS Mapping	44 days?	Tue 10/1/13	Fri 11/29/13							
30	Lisa Export MySQL to Claudia (UCLA Metadata expert) for assessr	3 days?	Tue 10/1/13	Thu 10/3/13							
31	Lisa provide UNL with examples for MODS mapping by 5 Oct	4 days?	Tue 10/1/13	Fri 10/4/13							
32	Claudia, Lisa Define mapping into MODS 1 December	30 days?	Mon 10/21/13	Fri 11/29/13							
33	Website Development Planning	25 days?	Tue 10/1/13	Mon 11/4/13							
34	Adrian and Karin define Website functional requirements	9 days?	Tue 10/1/13	Fri 10/11/13							
35	Web Design Kickoff Meeting	1 day?	Wed 10/9/13	Wed 10/9/13							
36	Learn Drupal & make current website navigable	5 days?	Mon 10/7/13	Fri 10/11/13							
37	Develop wireframes & content/navigation placement	5 days?	Mon 10/14/13	Fri 10/18/13	36						
38	Start on design concept	5 days?	Mon 10/21/13	Fri 10/25/13	37						
39	Design implementation/refinement	5 days	Mon 10/28/13	Fri 11/1/13	38						

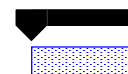


ID	Task Name	Duration	Start	Finish	Predecessors	September				October	
						E	B	M	E	B	M
40	Design review telecon	1 day?	Mon 11/4/13	Mon 11/4/13	39						
41	Define intellectual property rights	145 days?	Tue 10/15/13	Mon 5/5/14							
42	In-person meeting in UK with stakeholders to assess progress	390 days?	Mon 9/1/14	Fri 2/26/16							
43	Transcription Integration (Cummings)	299 days	Wed 10/2/13	Mon 11/24/14							
44	Wisnicki-Cummings TEI Planning Telecon	1 day	Thu 10/3/13	Thu 10/3/13							
45	Document Analysis of existing TEI P4 Files	14 days	Wed 10/2/13	Mon 10/21/13							
46	Review of existing coding manuals	5 days	Tue 10/15/13	Mon 10/21/13							
47	Document Analysis of existing TEI P5 Files	9 days	Tue 10/22/13	Fri 11/1/13	46						
48	Produce analysis of survey & schema for comment	14 days	Tue 10/22/13	Fri 11/8/13	45						
49	Lisa, Brian, James, Adrian Data & TEI integration telecon	1 day	Thu 11/14/13	Thu 11/14/13	48						
50	Revise draft LEAP TEI P5 ODD customisation file (documentation & meta-sc	20 days	Mon 11/18/13	Fri 12/13/13	49						
51	Project comments draft schema	16 days	Mon 12/16/13	Mon 1/6/14	50						
52	Comments review Telecon	1 day	Tue 1/7/14	Tue 1/7/14	51						
53	Revise LEAP TEI P5 ODD from comments, regenerate documentation & sch	10 days	Wed 1/8/14	Tue 1/21/14	52						
54	Encoding of a number of new sample LEAP letters	11 days	Mon 2/3/14	Mon 2/17/14	53						
55	Update encoding guidelines/schema stored in LEAP TEI P5 ODD customisat	16 days	Mon 2/3/14	Mon 2/24/14							
56	Remote tutorial on TEI P5 ODD customisation for interested project members	1 day	Thu 2/13/14	Thu 2/13/14							
57	Initial conversion of TEI P4 files	41 days	Mon 3/3/14	Mon 4/28/14							
58	Initial conversion of TEI P5 files and canonicalization of all LEAP files	36 days	Mon 4/7/14	Mon 5/26/14							
59	Review results of conversion & re-asses LEAP TEI P5 ODD customisation; p	81 days	Mon 8/4/14	Mon 11/24/14							
60	Digitization	159 days?	Tue 10/15/13	Fri 5/23/14							
61	Develop and Coordinate Digitization and Schedule in Scotland	4 days?	Tue 10/15/13	Fri 10/18/13							
62	Conservation Assessment & Documentation from DLC	30 days?	Mon 10/21/13	Fri 11/29/13							
63	Transfer bulk of manuscripts from DLC to U Glasgow	5 days?	Mon 12/2/13	Fri 12/6/13	62						
64	Initial Imaging and evaluation of first batch of manuscripts	5 days?	Mon 12/9/13	Fri 12/13/13	63						
65	Digitization status teleconference	1 day?	Tue 1/7/14	Tue 1/7/14	64						
66	<i>Digitization Progress Review</i>	1 day?	Mon 12/16/13	Mon 12/16/13							
67	Digitization of materials from DLC (2,500 pages)	41 days?	Mon 1/6/14	Mon 3/3/14	64						
68	Manuscripts returned to DLC	4 days?	Tue 3/4/14	Fri 3/7/14	67						
69	Revised list of digitized materials from NLS (1,000 pages)	15 days?	Mon 10/21/13	Fri 11/8/13	61						
70	Transfer of TIFF images from DLS	9 days?	Tue 11/26/13	Fri 12/6/13	69						
71	Create metadata files for legacy image data	60 days?	Mon 12/9/13	Fri 2/28/14	70						
72	Integrate DLC and NLS image data and metadata	125 days?	Mon 12/2/13	Fri 5/23/14							
73	Organize TIFF data according to new directory structure	100 days?	Mon 1/6/14	Fri 5/23/14							
74	Website Development (UNL/UCLA)	750 days?	Tue 10/15/13	Mon 8/29/16							
75	Begin development of site and streamlined functionalities through Islandora	84 days?	Tue 11/5/13	Fri 2/28/14	40						
76	Website development review telecon	1 day?	Mon 3/3/14	Mon 3/3/14	75						
77	Continue development of site, and conclude of streamlined functionalities	130 days?	Tue 3/4/14	Mon 9/1/14	76						
78	Continue and conclude development of site; beta web release of new site	130 days?	Tue 9/2/14	Mon 3/2/15	77						

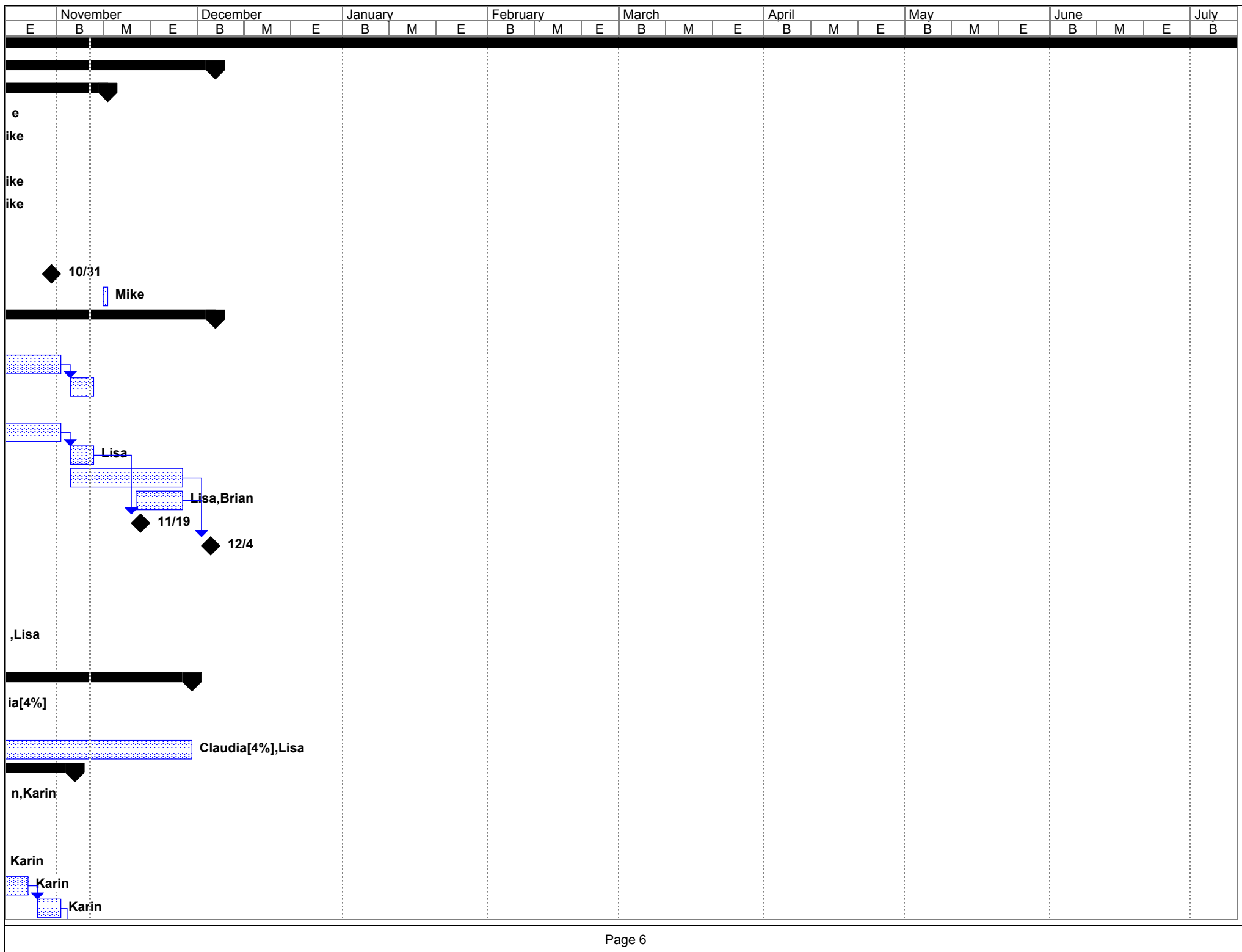
ID	Task Name	Duration	Start	Finish	Predecessors	September				October	
						E	B	M	E	B	M
79	Refine beta release of web site	260 days	Tue 3/3/15	Mon 2/29/16	78						
80	Web release of revised site, transcribed Diaries and Journal, and critical mat	130 days	Tue 3/1/16	Mon 8/29/16	79						
81	Website	216 days?	Fri 11/1/13	Fri 8/29/14							
82	Initial site review & bugtesting	10 days?	Fri 11/1/13	Thu 11/14/13							
83	Confirm conversion to Drupal LO of all LO and Lotest pages	11 days?	Fri 11/15/13	Fri 11/29/13							
84	Create four tier site tweak list: immediate, short-term, medium-term, long	21 days?	Fri 11/1/13	Fri 11/29/13							
85	Implement and confirm initial tweaks	10 days?	Mon 12/2/13	Fri 12/13/13							
86	Working on short-term tweaks	42 days?	Wed 1/1/14	Thu 2/27/14							
87	Working on medium-term tweaks	130 days?	Mon 3/3/14	Fri 8/29/14							
88	Redesign	294 days?	Tue 10/15/13	Fri 11/28/14							
89	Identify model sites	281 days?	Fri 11/1/13	Fri 11/28/14							
90	Key site characteristic meeting #1	5 days?	Mon 12/2/13	Fri 12/6/13							
91	Characteristic feasibility/translation meeting #2	5 days?	Mon 12/9/13	Fri 12/13/13							
92	Initial mockup and discussion	22 days?	Wed 1/1/14	Thu 1/30/14							
93	Final mockup and discussion	19 days?	Mon 2/3/14	Thu 2/27/14							
94	Implement mockup	20 days?	Mon 3/3/14	Fri 3/28/14							
95	Images	141 days?	Tue 10/15/13	Tue 4/29/14							
96	Identify and group LO object images and photos	44 days?	Tue 10/15/13	Fri 12/13/13							
97	Define Aliff image set	9 days?	Mon 11/11/13	Thu 11/21/13							
98	Review NLS images	10 days?	Mon 12/2/13	Fri 12/13/13							
99	Input images into Fedora (test)	10 days?	Mon 12/2/13	Fri 12/13/13							
100	Inputting images into Fedora	85 days?	Wed 1/1/14	Tue 4/29/14							
101	Select images for home page	22 days?	Wed 1/1/14	Thu 1/30/14							
102	Select images for section pages	22 days?	Wed 1/1/14	Thu 1/30/14							
103	Add images to other essays as needed	19 days?	Mon 2/3/14	Thu 2/27/14							
104	Critical Materials	206 days?	Fri 11/15/13	Fri 8/29/14							
105	Evaluate existing site essays; identify essays to 1. edit, 2. remove, 3	21 days?	Fri 11/15/13	Fri 12/13/13							
106	Identify Drupal LO pages to update (eg. About, Staff, Bibliographies)	21 days?	Fri 11/15/13	Fri 12/13/13							
107	Reformat bibliographies	35 days?	Mon 12/16/13	Fri 1/31/14							
108	Remove/consolidate existing site essays as needed	35 days?	Mon 12/16/13	Fri 1/31/14							
109	Edit existing site essays: e.g. break up paragraphs, id image needs	35 days?	Mon 12/16/13	Fri 1/31/14							
110	Incorporate NEH narrative sections into Drupal LO site	19 days?	Mon 2/3/14	Thu 2/27/14							
111	Research/write short essays and add "further reading"	130 days?	Mon 3/3/14	Fri 8/29/14							
112	Documentation	119 days?	Mon 3/3/14	Thu 8/14/14							
113	Develop initial LEAP project narrative; add images	108 days?	Mon 3/3/14	Wed 7/30/14							
114	Assemble project materials for download	108 days?	Mon 3/3/14	Wed 7/30/14							
115	Review narrative, images, downloads	65 days?	Thu 5/1/14	Wed 7/30/14							
116	UK & US stakeholder updates	10 days?	Fri 8/1/14	Thu 8/14/14							
117	Scholarship	780 days?	Mon 9/2/13	Fri 8/26/16							

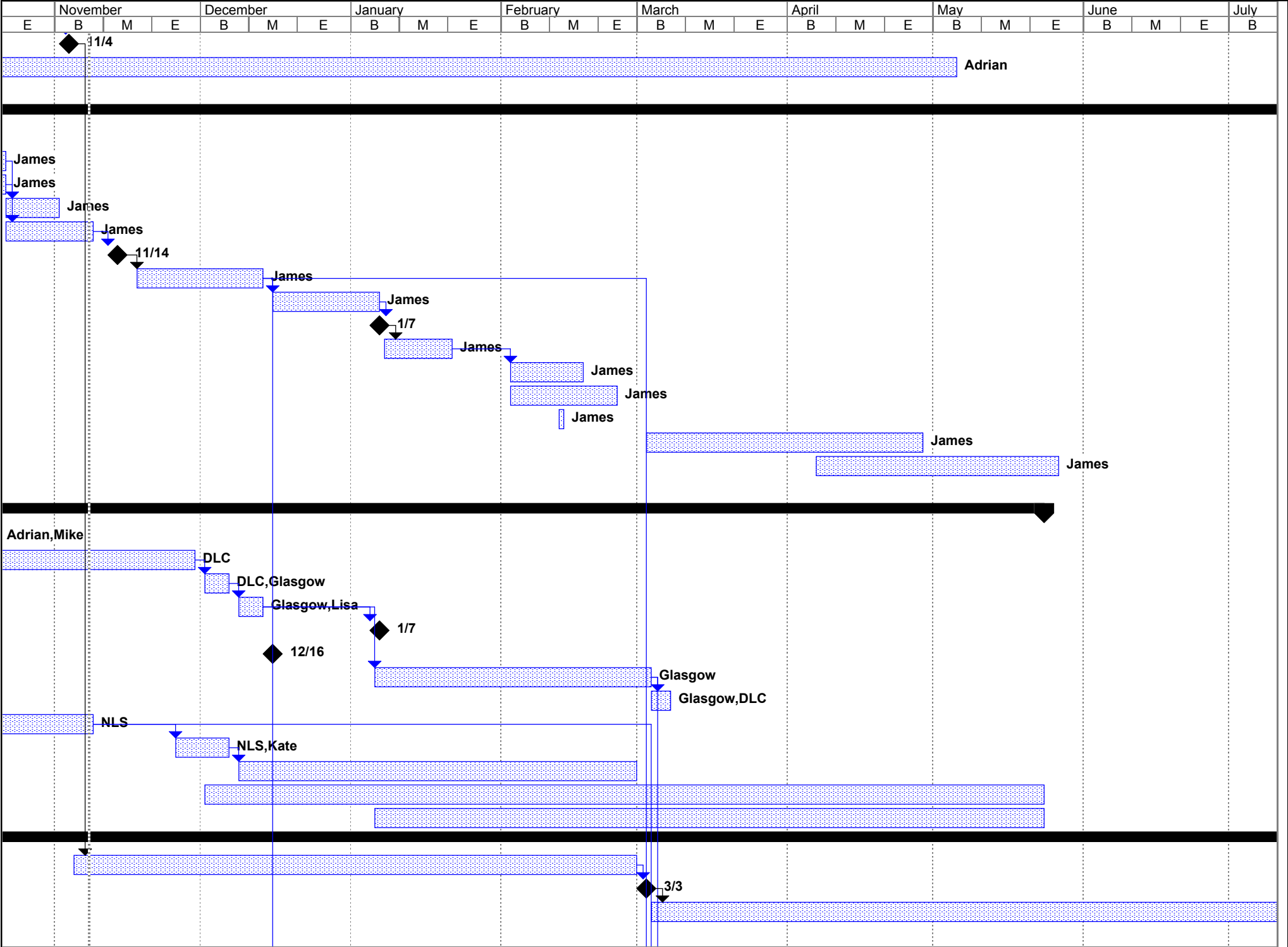
ID	Task Name	Duration	Start	Finish	Predecessors	September				October	
						E	B	M	E	B	M
118	"Sort out" legacy transcriptions and manuscript data	65 days?	Mon 11/4/13	Fri 1/31/14							
119	Correlate legacy transcriptions and manuscript image data with MySQL meta	65 days?	Mon 12/2/13	Fri 2/28/14							
120	Review correlated legacy image data and transcriptions	1 day?	Mon 3/3/14	Mon 3/3/14	119						
121	Review TEI schema	1 day?	Mon 9/2/13	Mon 9/2/13							
122	TEI Encoding review of Field Diary and Unyanyembe Journal transcriptions	465 days	Mon 12/16/13	Fri 12/18/15	50						
123	Deliver digitization products to scholar(s)	5 days	Tue 3/4/14	Mon 3/10/14	67,69						
124	Transcription and encoding of Field Diaries I, II, and III and Unyanyembe Jou	130 days?	Mon 3/3/14	Fri 8/29/14	50						
125	Interim Review of transcriptions and encoding	2 days?	Mon 5/26/14	Tue 5/27/14							
126	Review initial transcriptions and encoding	5 days	Mon 9/1/14	Fri 9/5/14	124						
127	Transcription and encoding of Field Diaries IV, V, and VI and Unyanyembe J	125 days	Mon 9/8/14	Fri 2/27/15	126						
128	Transcription and encoding of Field Diaries VII, X, and XIV and Unyanyembe	130 days?	Mon 3/2/15	Fri 8/28/15	127						
129	Research for introductory and critical materials for Diaries and Journal	130 days?	Mon 3/2/15	Fri 8/28/15							
130	Transcription and encoding of Field Diaries XV, XVI, and XVII and Unyanyer	130 days?	Mon 8/31/15	Fri 2/26/16	128						
131	Begin writing introductory and critical materials for Diaries and Journal	130 days?	Mon 8/31/15	Fri 2/26/16	129						
132	Continue and conclude writing introductory and critical materials for Diaries a	129 days?	Tue 3/1/16	Fri 8/26/16	131						
133	Data Ingest (UCLA)	598 days?	Thu 11/14/13	Mon 2/29/16							
134	UCLA Review UNL CDRH File Naming Convention with Brian by early Feb	57 days?	Thu 11/14/13	Fri 1/31/14							
135	Data integration kickoff meeting early January	1 day	Mon 1/6/14	Mon 1/6/14							
136	Organize TIFF, XML, and TXT data according to new directory structure	40 days?	Mon 1/6/14	Fri 2/28/14							
137	Data organization status review	1 day?	Mon 2/3/14	Mon 2/3/14							
138	UCLA define agreed file naming scheme	20 days?	Mon 2/3/14	Fri 2/28/14							
139	Data integration planning review	1 day?	Mon 3/3/14	Mon 3/3/14	138						
140	Ingest test transfer of archival data into Islandora	130 days?	Tue 3/4/14	Mon 9/1/14	139						
141	Ingest of incoming data through Islandora	130 days?	Tue 9/2/14	Mon 3/2/15	140						
142	Ongoing ingest of data into Islandora	260 days?	Tue 3/3/15	Mon 2/29/16	141						
143	Archive Development (UNL)	496 days?	Mon 10/7/13	Mon 8/31/15							
144	Evaluation of existing image and transcription files for archive creation	105 days?	Mon 10/7/13	Fri 2/28/14							
145	Preliminary archive design; test transfer of archival data to UCLA	130 days	Tue 3/4/14	Mon 9/1/14	144,140SS,13						
146	Beginning archive preparation and delivery of existing image data	130 days?	Tue 9/2/14	Mon 3/2/15	145						
147	Ongoing archive preparation and delivery of image data	130 days?	Tue 3/3/15	Mon 8/31/15	146						
148	Outreach	371 days?	Fri 11/1/13	Fri 4/3/15							
149	Preparation of outreach teacher packs; first phase of outreach	106 days?	Fri 11/1/13	Fri 3/28/14							
150	Texts for 10 topics: initial focus Global citizen and African animals (also	21 days?	Fri 11/1/13	Fri 11/29/13							
151	Complete report of prepilot for Megan and Martha to correct.	21 days?	Fri 11/1/13	Fri 11/29/13							
152	Identify objects and establish what needs photographed (possibly with a	21 days?	Fri 11/1/13	Fri 11/29/13							
153	Discuss outreach section of website with web design team	21 days?	Fri 11/1/13	Fri 11/29/13							
154	Create template design options for worksheets, by dec 16th?, liaise with	20 days?	Mon 12/2/13	Fri 12/27/13							
155	Skype call Kate, Megan and Martha if possible to review progress	20 days?	Mon 12/2/13	Fri 12/27/13							
156	Review template design options for worksheets, liaise with Kate, meetin	20 days?	Mon 12/2/13	Fri 12/27/13							

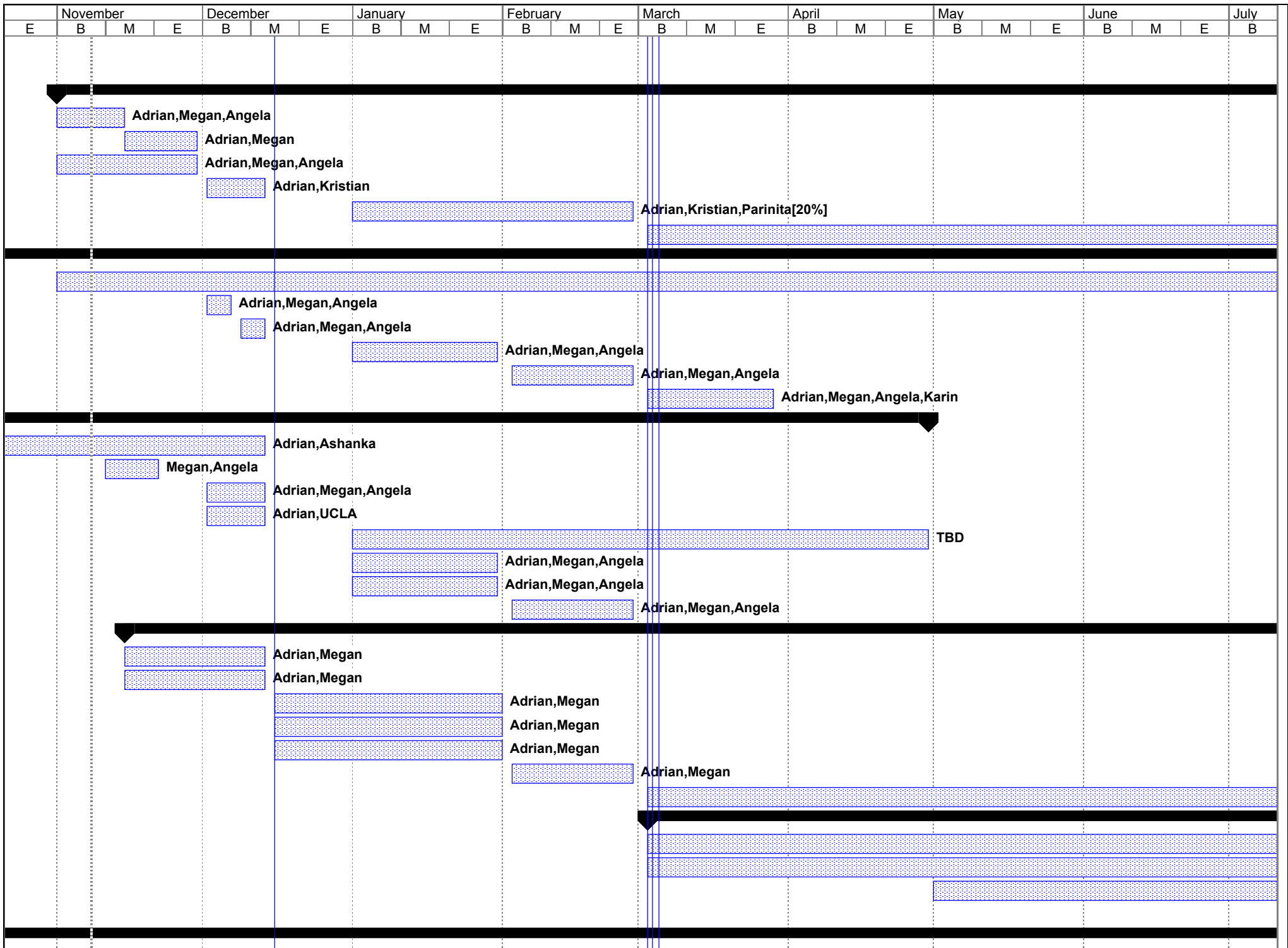
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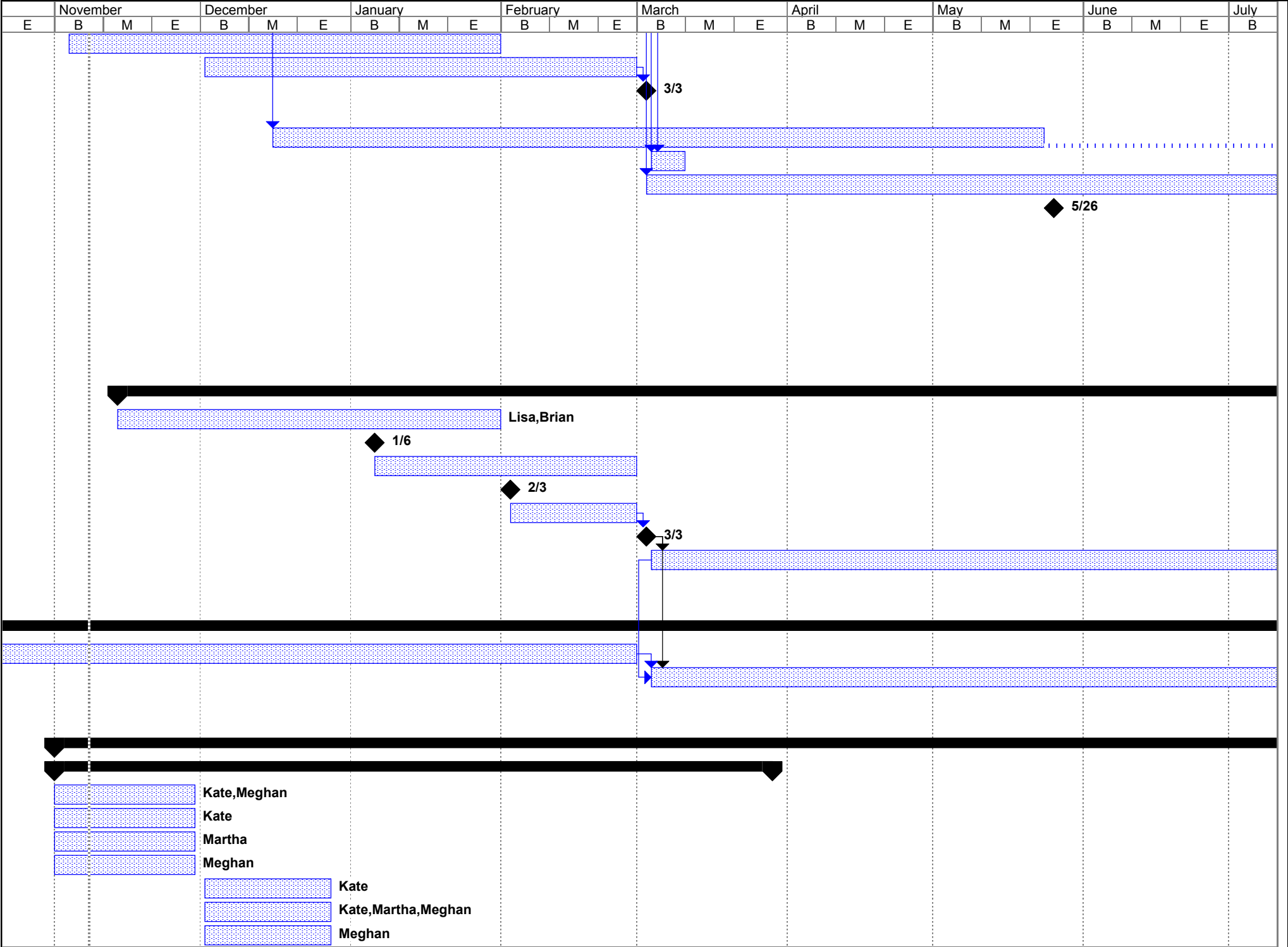



ID	Task Name	Duration	Start	Finish	Predecessors	September				October	
						E	B	M	E	B	M
157	Review Kate's initial report.	20 days?	Mon 12/2/13	Fri 12/27/13							
158	Early January final cut for texts, images and objects.	20 days?	Mon 1/6/14	Fri 1/31/14							
159	Finalize image-text-object choices via Skype or Google hangout meetin	20 days?	Mon 1/6/14	Fri 1/31/14							
160	Report of prepilot to Adrian.	20 days?	Mon 1/6/14	Fri 1/31/14							
161	Initiate contact with schools in Edinburgh and the Lothians.	20 days?	Mon 1/6/14	Fri 1/31/14							
162	Keep in touch with web design	20 days?	Mon 1/6/14	Fri 1/31/14							
163	Update and review compliance matrix	20 days?	Mon 1/6/14	Fri 1/31/14							
164	Arrange any photography that needs taken	20 days?	Mon 2/3/14	Fri 2/28/14							
165	Check usage rights for photographs (of children in classrooms, of object	20 days?	Mon 2/3/14	Fri 2/28/14							
166	Final arranging of worksheets. Print example packs. Arrange introduction	20 days?	Mon 3/3/14	Fri 3/28/14							
167	Contact National Museums Scotland, TradeAid and British Council to be	20 days?	Mon 3/3/14	Fri 3/28/14							
168	Second phase of pilot for outreach program	130 days?	Mon 4/7/14	Fri 10/3/14							
169	Pilot with Calderside. Progress review	22 days?	Tue 4/1/14	Wed 4/30/14							
170	Develop student Top 5 list	22 days?	Tue 4/1/14	Wed 4/30/14							
171	Begin to plan phase 2 of pilot: other parts of Scotland and UK?	22 days?	Tue 4/1/14	Wed 4/30/14							
172	Progress review. Check if themes will work outside UK.	22 days?	Tue 4/1/14	Wed 4/30/14							
173	Design US pilot	22 days?	Thu 5/1/14	Fri 5/30/14							
174	Outreach / pen pal program to Zambia / Tanzania	22 days?	Thu 5/1/14	Fri 5/30/14							
175	Deliver outreach packs (10 themes) for website	22 days?	Thu 5/1/14	Fri 5/30/14							
176	Outreach report and resources released on site; design US pilot; explore outi	130 days?	Mon 10/6/14	Fri 4/3/15							








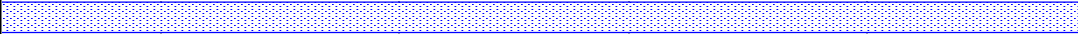



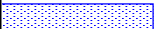

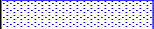
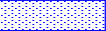



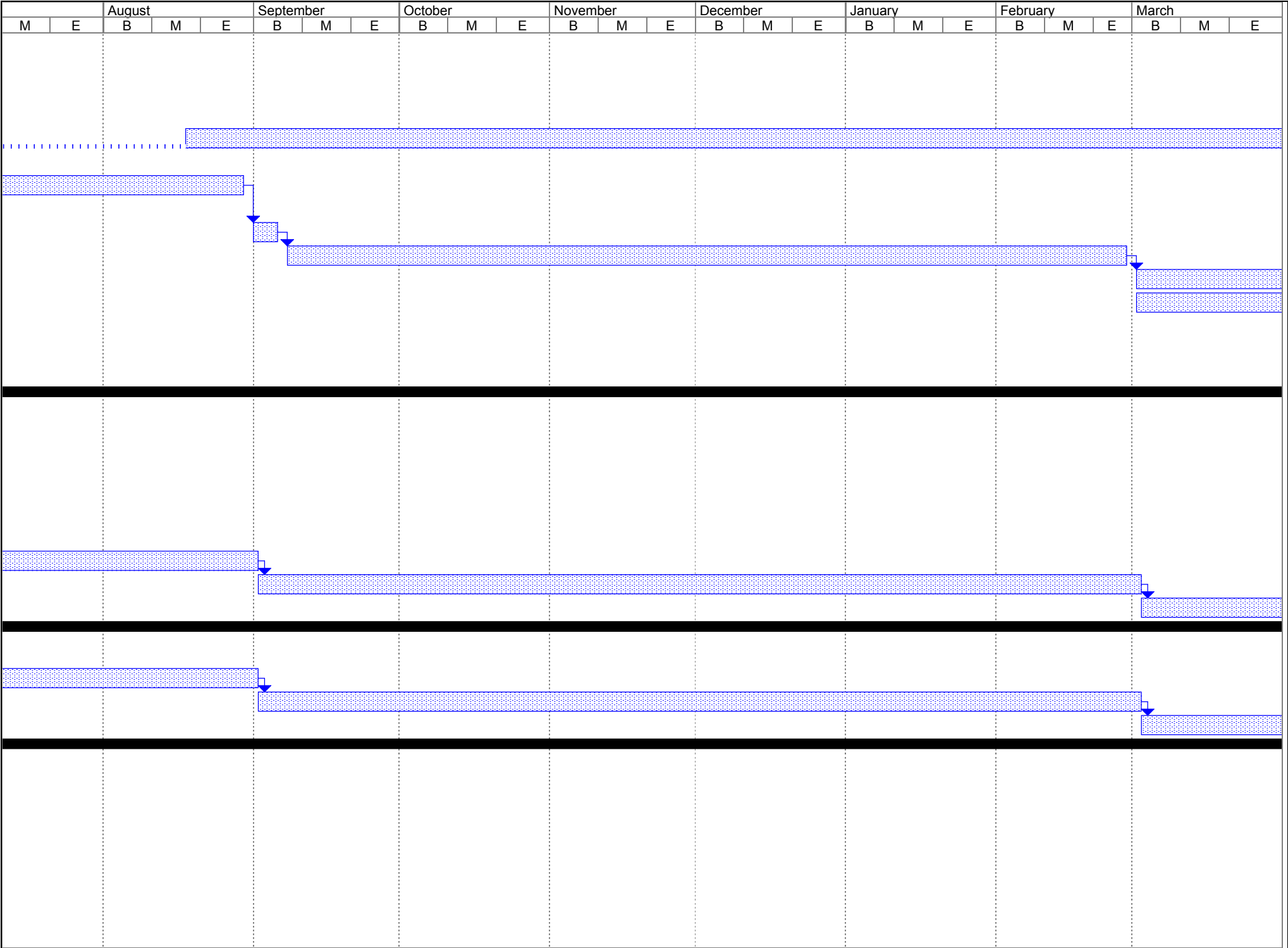




		August			September			October			November			December			January			February			March		
M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E

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		August			September			October			November			December			January			February			March		
M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E
																									
																									
																									
																									
Adrian,Megan,Angela																									
																									
																									
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April			May			June			July			August			September			October			November			December	
B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	B	M	

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April			May			June			July			August			September			October			November			December							
B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M									

April			May			June			July			August			September			October			November			December	
B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M

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January				February			March			April			May			June			July			August		
E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E

January				February			March			April			May			June			July			August		
E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E

January				February			March			April			May			June			July			August		
E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E			

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January				February			March			April			May			June			July			August		
E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E

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September			October			November			December			January			February			March			April			May	
B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M

September			October			November			December			January			February			March			April			May	
B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M

September			October			November			December			January			February			March			April			May	
B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M

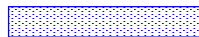
September			October			November			December			January			February			March			April			May	
B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M

September			October			November			December			January			February			March			April			May	
B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M	E	B	M

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Project: Livingstone NEH LEAP Nov 2
Date: Fri 11/8/13

Task



Split



Progress



Milestone



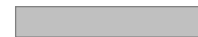
Summary



Project Summary



External Tasks



External Milestone



Deadline

