

ID		Task Name	Start	Finish	Duration	Resource Names	Predecessors
1	✓	Planning and Management	Tue 9/3/13	Fri 11/28/14	324 days?		
2	✓	Project Assessment and Planning	Tue 9/3/13	Tue 4/8/14	156 days?		
3	✓	Project Kickoff and Planning	Tue 9/3/13	Mon 11/11/13	50 days?		
4	✓	Initial data and task assessment	Tue 9/3/13	Thu 9/19/13	13 days	Adrian,Brian,Lisa,Mike	
5	✓	Review NEH Grant and Project Scope	Fri 9/20/13	Fri 9/20/13	1 day	Adrian,Brian,Lisa,Mike	4
6	✓	Coordinate & Plan pending meetings through Jan Program Review	Tue 10/1/13	Fri 10/4/13	4 days?	Adrian	
7	✓	Identify Project Stakeholders	<i>Fri 9/20/13</i>	<i>Fri 9/20/13</i>	<i>1 day</i>	Adrian,Brian,Lisa,Mike	
8	✓	Identify Stakeholders and Define Roles and Responsibilites	<i>Fri 9/20/13</i>	<i>Fri 9/20/13</i>	<i>1 day</i>	Adrian,Brian,Lisa,Mike	
9	✓	All Review RACI & schedule & identify schedule conflicts	Tue 10/1/13	Thu 10/10/13	8 days?	Adrian,Brian,Lisa,Mike	
10	✓	Advise Mike of schedule options after meetings	Mon 10/14/13	Mon 10/14/13	1 day	Adrian,Brian,Lisa,Mike	9,15,40
11	✓	Integration and Planning Status Review	Thu 10/31/13	Thu 10/31/13	1 day	Adrian,Brian,Lisa,Mike	
12	✓	Mike Program Schedule Data to UCLA	Mon 11/11/13	Mon 11/11/13	1 day	Mike	
13	✓	Data Assessment & Integration Planning	Mon 9/30/13	Tue 4/8/14	137 days?		
14	✓	Review core TIFF files & prepare preliminary data set	Mon 9/30/13	Fri 1/31/14	90 days	Adrian	
15	✓	Data standardization telecon	Mon 2/3/14	Mon 2/3/14	1 day	Adrian,Brian,Lisa	14
16	✓	Summary of Preliminary data	Mon 12/9/13	Fri 12/13/13	5 days	Adrian	
17	✓	Data uploaded to Spacely	Mon 12/16/13	Mon 12/30/13	11 days	Adrian	16
18	✓	UCLA Review UNL Data (File Naming)	Thu 1/9/14	Tue 1/14/14	4 days	Adrian,Lisa	17
19	✓	Report on Data review status	Wed 1/15/14	Wed 1/15/14	1 day?	Lisa	18
20	✓	Prepare Interim Data Set	Mon 2/3/14	Tue 4/1/14	42 days	Adrian	14
21	✓	Recommend Standard TIFF Image Format (cropping)	Tue 1/7/14	Tue 1/28/14	16 days	Lisa	17
22	✓	Decision on Standard TIFF Image Format (cropping)	Wed 1/29/14	Tue 2/4/14	5 days	Adrian	21
23	✓	Crop Image Data	Mon 3/3/14	Tue 4/1/14	22 days?		
24	✓	Define TXT Metadata	Tue 2/4/14	Fri 2/14/14	9 days?	Adrian,Lisa	15
25	✓	Develop Plan for File-Metadata Integration	Tue 2/4/14	Wed 2/19/14	12 days	Lisa	15
26	✓	Develop prototype Fedora database to correlate legacy & new files	Wed 2/12/14	Tue 4/8/14	40 days	Lisa	18
27	✓	Data & Metadata review telecon	Tue 4/8/14	Tue 4/8/14	0 days	Adrian,Brian,Lisa	26
28	✓	Planning Review Telecon	Wed 2/19/14	Wed 2/19/14	1 day	Adrian,Brian,Lisa,Mike	
29	✓	UK Coordination meetings on digitization, encoding	Tue 10/1/13	Fri 10/18/13	14 days?		
30	✓	Provide Adrian additional imaging questions & issues	Tue 10/1/13	Fri 10/11/13	9 days?	Lisa	
31	✓	Review file naming scheme on p 19 of Glasgow budget notes SOW	Tue 10/1/13	Fri 10/4/13	4 days?	Lisa	
32	✓	Provide file naming & metadata specifications to NLS & DLC	Tue 10/1/13	Wed 10/9/13	7 days?	Adrian,Lisa	
33	✓	Assessment of current files and plans	Tue 10/15/13	Fri 10/18/13	4 days		
34	✓	MODS Mapping	Tue 10/1/13	Fri 11/29/13	44 days?		
35	✓	Export MySQL to UCLA Metadata expert for assessment	Tue 10/1/13	Thu 10/3/13	3 days?	Lisa,Claudia[4%]	
36	✓	Provide UNL with examples for MODS mapping	Tue 10/1/13	Fri 10/4/13	4 days?	Lisa	
37	✓	Define mapping into MODS	Mon 10/21/13	Fri 11/29/13	30 days?	Claudia[4%],Lisa	
38	✓	Initial Website Conversion (UNL)	Tue 10/1/13	Mon 11/4/13	25 days?		
39	✓	Define Website functional requirements	Tue 10/1/13	Fri 10/11/13	9 days?	Adrian,Karin	









ID		Task Name	Start	Finish	Duration	Resource Names	Predecessors
40	✓	Web Design Kickoff Meeting	Wed 10/9/13	Wed 10/9/13	1 day?		
41	✓	Learn Drupal & make current website navigable	Mon 10/7/13	Fri 10/11/13	5 days?	Karin	
42	✓	Develop wireframes & content/navigation placement	Mon 10/14/13	Fri 10/18/13	5 days?	Karin	41
43	✓	Start on design concept	Mon 10/21/13	Fri 10/25/13	5 days?	Karin	42
44	✓	Design implementation/refinement	Mon 10/28/13	Fri 11/1/13	5 days	Karin	43
45	✓	Design review telecon	Mon 11/4/13	Mon 11/4/13	1 day?		44
46	✓	Define intellectual property rights	Tue 4/1/14	Fri 10/31/14	154 days?	Adrian	
47	✓	In-person meeting in UK with stakeholders to assess progress	Mon 11/24/14	Fri 11/28/14	5 days		
48	☒	Transcription Integration (Cummings)	Wed 10/2/13	Mon 9/1/14	239 days?		
49	✓	Wisnicki-Cummings TEI Planning Telecon	Thu 10/3/13	Thu 10/3/13	1 day	James,Adrian	
50	✓	Document Analysis of existing TEI P4 Files	Wed 10/2/13	Mon 10/21/13	14 days	James	
51	✓	Review of existing coding manuals	Tue 10/15/13	Mon 10/21/13	5 days	James	
52	✓	Document Analysis of existing TEI P5 Files	Tue 10/22/13	Fri 11/1/13	9 days	James	51
53	✓	Produce analysis of survey for comment	Tue 11/12/13	Fri 11/29/13	14 days	James	50
54	✓	Project Comments on Survey	Mon 12/2/13	Thu 12/12/13	9 days	Adrian,Lisa	53
55	✓	Survey Telecon	Fri 12/13/13	Fri 12/13/13	1 day?		54
56	✓	Produce schema for comment	Mon 2/3/14	Fri 2/21/14	15 days	James	55
57	✓	Revise draft LEAP TEI P5 ODD customisation file (documentation & meta-schema)	Mon 3/24/14	Fri 4/11/14	15 days	James	56
58	✓	Develop template for TEI coding	Mon 4/14/14	Fri 4/18/14	5 days	James	57
59	✓	Transcription Kickoff Meeting	Mon 4/21/14	Mon 4/21/14	1 day?	Scholars	58
60	✓	Encode samples of Diary I	Mon 4/21/14	Fri 5/9/14	15 days	Scholars	58
61	✓	Update encoding guidelines/schema stored in LEAP TEI P5 ODD customisation; re	Mon 5/12/14	Fri 5/23/14	10 days	James	60
62	✓	Remote tutorial on TEI P5 ODD customisation for interested project members	Mon 5/26/14	Mon 5/26/14	1 day	James	60,61
63	✓	Rename P4 & P5 XML Files before conversion	Mon 3/17/14	Mon 4/28/14	31 days		161,146
64	☒	Initial conversion of TEI P4 files	Mon 6/2/14	Thu 7/3/14	24 days	James	63
65	☒	Initial conversion of TEI P5 files and canonicalization of all LEAP files	Fri 7/4/14	Fri 8/1/14	21 days	James	64
66	☒	Review results of conversion & re-asses LEAP TEI P5 ODD customisation; produce	Mon 8/4/14	Mon 9/1/14	21 days	James,Adrian,Lisa,Brian	65
67	☒	Digitization	Tue 10/15/13	Mon 12/1/14	295 days?		
68	✓	Develop and Coordinate Digitization and Schedule in Scotland	Tue 10/15/13	Fri 10/18/13	4 days?	Adrian,Mike	
69	✓	Conservation Assessment & Documentation from DLC	Tue 1/14/14	Tue 4/8/14	61 days?	DLC	
70	✓	Transfer bulk of manuscripts from DLC to U Glasgow	Tue 4/8/14	Tue 4/8/14	0 days?	DLC,Glasgow	69
71	✓	Initial Imaging, distro & evaluation of first batch of manuscripts	Tue 4/8/14	Tue 4/8/14	0 days?	Glasgow,Lisa	70
72	✓	Digitization status teleconference	Tue 4/8/14	Tue 4/8/14	0 days?	Glasgow,Adrian,Mike	71
73	☒	Digitization of materials from DLC (2,500 pages) & transfer to DLC	Mon 4/14/14	Wed 10/1/14	123 days?	Glasgow	71
74	✓	Digitization Progress Review	Wed 4/16/14	Wed 4/16/14	1 day	Adrian,Lisa,Brian,Mike	
75	✓	QA of DLC Images	Mon 4/14/14	Wed 10/1/14	123 days		
76	☒	Manuscripts returned to DLC	Thu 10/2/14	Thu 10/9/14	6 days?	Glasgow,DLC	73
77	✓	Revised list of digitized materials from NLS (1,000 pages)	Mon 10/21/13	Fri 11/29/13	30 days?	NLS	68
78	✓	Transfer of TIFF images from NLS to UNL	Mon 4/14/14	Fri 5/2/14	15 days?	NLS,Kate	77

ID		Task Name	Start	Finish	Duration	Resource Names	Predecessors
79		Review of NLS Data for possible cropping	Mon 10/6/14	Fri 10/10/14	5 days		78
80		Create metadata files for legacy image data	Mon 1/6/14	Mon 2/17/14	31 days		
81		Integrate DLC and NLS image data and metadata	Mon 8/4/14	Wed 10/1/14	43 days		73FF,78,75FF
82		Organize TIFF data according to new directory structure	Thu 10/2/14	Mon 12/1/14	43 days?		78,73
83		Website Development (UCLA)	Fri 11/1/13	Thu 9/1/16	740 days?		
84		Site development & Islandora streamlined functionalities	Fri 11/1/13	Tue 3/3/15	348 days?		
85		Website	Fri 11/1/13	Fri 3/14/14	96 days?		
86		Initial site review & bugtesting	Fri 11/1/13	Fri 11/29/13	21 days?	Adrian,Megan,Angela	
87		Confirm conversion to Drupal LO of all LO and Lotest pages	Fri 11/15/13	Fri 11/29/13	11 days?	Adrian,Megan	
88		Create four tier site tweak list: immediate, short-term, medium-term, long-l	Fri 11/1/13	Fri 11/29/13	21 days?	Adrian,Megan,Angela	
89		UNL to UCLA Handover	Mon 3/3/14	Fri 3/14/14	10 days	Parinita[20%],Kristian,Kevin,Henry	
90		Redesign	Fri 11/1/13	Tue 3/3/15	348 days?		
91		Identify model sites	Fri 11/1/13	Fri 11/29/13	21 days	Adrian,Megan,Angela	
92		Key site characteristic meeting #1	Mon 12/2/13	Fri 12/6/13	5 days?	Adrian,Megan,Angela	
93		Characteristic feasibility/translation meeting #2	Mon 12/9/13	Fri 12/13/13	5 days?	Adrian,Megan,Angela	
94		Meeting to define key site elements	Mon 1/13/14	Fri 1/17/14	5 days	Adrian,Megan,Angela	
95		Level 1,2,3 Mockups	Mon 1/20/14	Tue 12/9/14	232 days?		94
96		Level 1 Initial Mockup and Discussion	Mon 1/20/14	Fri 2/7/14	15 days?	Adrian,Megan,Angela,Ashanka	
97		Level 1 Final Mockup and Discussion	Mon 2/10/14	Thu 3/13/14	24 days?	Adrian,Megan,Angela,Ashanka	96
98		Level 1, Implement Mockup	Fri 3/14/14	Mon 6/2/14	57 days?	Kristian,Parinita[20%],Lisa	97
99		Level 1, Scholars Review and Provide Notes	Tue 6/3/14	Wed 6/11/14	7 days?	Adrian,Megan,Angela	98
100		Level 1, Implement Revisions	Thu 6/12/14	Fri 9/26/14	77 days?	Kristian,Parinita[20%],Lisa	99
101		Level 2 Initial Mockup and Discussion	Mon 1/20/14	Fri 2/7/14	15 days?	Adrian,Megan,Angela,Ashanka	
102		Level 2 Final Mockup and Discussion	Mon 2/10/14	Thu 3/13/14	24 days?	Adrian,Megan,Angela,Ashanka	101
103		Level 2, Implement Mockup	Fri 3/14/14	Wed 6/25/14	74 days?	Lisa,Parinita[20%],Kristian	102
104		Level 2, Scholars Review and Provide Notes	Thu 6/26/14	Fri 7/4/14	7 days?	Adrian,Megan,Angela	103
105		<i>Level 2, Implement Revisions</i>	<i>Mon 7/7/14</i>	<i>Fri 9/26/14</i>	<i>60 days?</i>	<i>Lisa,Parinita[20%],Kristian</i>	<i>104</i>
106		<i>Level 3 Initial Mockup and Discussion</i>	<i>Wed 2/19/14</i>	<i>Thu 3/13/14</i>	<i>17 days?</i>	<i>Adrian,Megan,Angela,Ashanka</i>	<i>102</i>
107		<i>Level 3 Final Mockup and Discussion</i>	<i>Fri 3/14/14</i>	<i>Wed 4/30/14</i>	<i>34 days?</i>	<i>Adrian,Megan,Angela,Ashanka</i>	<i>106</i>
108		<i>Level 3, Implement Mockup</i>	<i>Mon 9/29/14</i>	<i>Fri 11/21/14</i>	<i>40 days?</i>	<i>Lisa,Parinita[20%],Kristian</i>	<i>107,105</i>
109		<i>Level 3, Scholars Review and Provide Notes</i>	<i>Mon 11/24/14</i>	<i>Fri 11/28/14</i>	<i>5 days</i>	<i>Adrian,Megan,Angela,Ashanka</i>	<i>108</i>
110		<i>Level 3, Implement Revisions</i>	<i>Mon 12/1/14</i>	<i>Tue 12/9/14</i>	<i>7 days?</i>	<i>Lisa,Parinita[20%],Kristian</i>	<i>109</i>
111		Levels 4 and 5 Design and Implement	Thu 5/1/14	Thu 1/22/15	191 days?		
112		<i>Level 4, Initial Mockup and Design</i>	<i>Thu 5/1/14</i>	<i>Thu 5/15/14</i>	<i>11 days</i>	<i>Adrian,Megan,Angela,Ashanka</i>	
113		<i>Level 4, Final Mockup and Design</i>	<i>Thu 6/26/14</i>	<i>Thu 7/3/14</i>	<i>6 days?</i>	<i>Adrian,Megan,Angela,Ashanka</i>	<i>112</i>
114		Level 4, Implement Mockup	Mon 11/17/14	Fri 11/21/14	5 days?	<i>Lisa,Parinita[20%],Kristian</i>	<i>113</i>
115		Stakeholders Review in UK	Mon 11/24/14	Fri 11/28/14	5 days?	Adrian	114
116		<i>Level 4, Scholars Review and Provide Notes</i>	<i>Mon 12/1/14</i>	<i>Thu 1/1/15</i>	<i>24 days</i>	<i>Adrian,Megan,Angela</i>	<i>115</i>
117		<i>Level 4, Implement Revisions</i>	<i>Fri 1/2/15</i>	<i>Thu 1/22/15</i>	<i>15 days?</i>	<i>Lisa,Parinita[20%],Kristian</i>	<i>116</i>

ID		Task Name	Start	Finish	Duration	Resource Names	Predecessors
118		Level 5, Plan	Mon 7/7/14	Fri 8/1/14	20 days?	Adrian,Megan,Angela,Ashanka,Lisa	113
119		Level 5, Development	Mon 8/4/14	Fri 10/31/14	65 days?	Adrian,Megan,Angela,Ashanka	118
120		Level 5, Implement Alpha	Mon 11/3/14	Fri 1/2/15	45 days?	Lisa,Parinita[20%],Kristian	119
121		Search Engine Optimization	Mon 1/5/15	Fri 1/16/15	10 days		120
122		Usability Testing	Mon 1/5/15	Mon 2/2/15	21 days?	Adrian,Megan,Angela	120
123		Usability Revision	Tue 2/3/15	Mon 3/2/15	20 days?	Lisa,Parinita[20%],Kristian	122
124		Beta Release	Tue 3/3/15	Tue 3/3/15	1 day?		123
125		Add missing site pages from live and text sites ID'd by Adrian & Megan	Mon 3/17/14	Tue 4/8/14	17 days?	Adrian,Kristian	110
126		Critical Materials	Mon 12/2/13	Fri 10/31/14	240 days?		
127		Evaluate existing site essays; identify essays to 1. edit, 2. remove, 3. cons	Mon 12/2/13	Fri 12/20/13	15 days?	Adrian,Megan	
128		Phase 1 (AW) - draft Project History, Acknowledgments, Major Works/Bib	Mon 2/3/14	Tue 4/8/14	47 days	Adrian	127
129		Phase 1 (MW): staff list, review collaborating institutions, revise Contexts	Mon 2/3/14	Tue 4/8/14	47 days	Megan	127
130		Phase 1 (MW): revise Contexts essays in Word docs.	Mon 2/3/14	Tue 4/8/14	47 days	Megan	127
131		Phase 2: About pages x 2, (AW) Ms Legacy, (AW) CC Cats, (MW) Murray	Wed 4/9/14	Wed 4/30/14	16 days	Adrian,Megan	130
132		Phase 3: Finalize Contexts essays, restore/supplement essay images, ad	Thu 5/1/14	Thu 5/29/14	21 days	Adrian,Megan	131
133		Research/write short essays and add further reading	Fri 5/30/14	Fri 10/31/14	111 days	Adrian,Megan,Chris,Heather,Kate	132
134		Website development review telecon	Mon 6/23/14	Mon 6/23/14	1 day?		
135		Development of site & conclude streamlined functionalities	Tue 6/24/14	Fri 11/28/14	114 days?		134
136		Documentation	Tue 6/24/14	Fri 11/28/14	114 days?		
137		Develop initial LEAP project narrative; add images	Tue 6/24/14	Fri 11/7/14	99 days?	Adrian	
138		Assemble project materials for download	Tue 6/24/14	Fri 11/7/14	99 days?	Adrian	
139		Review narrative, images, downloads	Tue 6/24/14	Fri 11/7/14	99 days	Megan	
140		UK & US stakeholder updates	Mon 11/10/14	Fri 11/28/14	15 days	TBD	139
141		Continue and conclude development of site based on beta web release of new site	Wed 3/4/15	Wed 6/29/16	346 days		124
142		Stakeholders and Advisory Board provide input on beta website	Mon 5/4/15	Wed 7/1/15	43 days		124
143		Website and Program Review at UCLA	Thu 7/2/15	Wed 7/8/15	5 days		142
144		Web release of revised site, transcribed Diaries and Journal, and critical materials	Thu 9/1/16	Thu 9/1/16	1 day		
145		Scholarship	Mon 11/4/13	Fri 8/26/16	735 days?		
146		"Sort out" legacy transcriptions and manuscript data	Mon 11/4/13	Fri 1/31/14	65 days?	Adrian,Lisa,Brian	
147		Correlate legacy manuscript image data with MySQL metadata	Mon 12/2/13	Fri 2/28/14	65 days		
148		Correlate legacy transcriptions with MySQL metadata	Mon 12/2/13	Fri 3/14/14	75 days		
149		Review correlated legacy image data	Mon 3/17/14	Mon 3/17/14	1 day?		148
150		Review correlated legacy image transcriptions	Mon 3/3/14	Mon 3/3/14	1 day?		147
151		Deliver digitization products to scholar(s)	Mon 4/28/14	Wed 6/4/14	28 days		73FF,71
152		Transcription and encoding of Field Diaries I, II, and III and Unyanyembe Journal	Mon 5/26/14	Fri 10/31/14	115 days	Adrian,Scholars	61
153		Transcription and encoding of Field Diaries IV, V, and VI and Unyanyembe Journal	Mon 11/3/14	Fri 4/24/15	125 days	Adrian,Scholars	152
154		Transcription and encoding of Field Diaries VII, X, and XIV and Unyanyembe Journal	Mon 4/27/15	Fri 9/25/15	110 days	Adrian,Scholars	153
155		Transcription and encoding of Field Diaries XV, XVI, and XVII and Unyanyembe Journal	Mon 9/28/15	Fri 3/25/16	130 days?	Adrian,Scholars	154
156		TEI Encoding review of Field Diary and Unyanyembe Journal transcriptions (iterative)	Mon 5/12/14	Wed 3/2/16	413 days		60

ID		Task Name	Start	Finish	Duration	Resource Names	Predecessors
157		Research for introductory and critical materials for Diaries and Journal	Mon 3/30/15	Fri 8/28/15	110 days?		
158		Begin writing introductory and critical materials for Diaries and Journal	Mon 8/31/15	Fri 2/26/16	130 days?	Adrian,Scholars	157
159		Continue and conclude writing introductory and critical materials for Diaries and Jou	Tue 3/1/16	Fri 8/26/16	129 days?	Adrian,Scholars	158
160	☑	Data Ingest and Hosting	Mon 9/2/13	Wed 9/13/17	1053 days?		
161	✓	<i>UCLA Review UNL CDRH File Naming Convention with Brian by early Feb</i>	<i>Thu 11/14/13</i>	<i>Fri 1/31/14</i>	<i>57 days?</i>	<i>Lisa,Brian</i>	
162	✓	<i>Data integration kickoff meeting</i>	<i>Tue 4/8/14</i>	<i>Tue 4/8/14</i>	<i>0 days</i>	<i>Adrian,Lisa,Brian</i>	<i>27,28</i>
163	✓	<i>Ingest MODS to Islandora</i>	<i>Wed 9/3/14</i>	<i>Fri 8/7/15</i>	<i>243 days</i>	<i>Lisa,UCLA</i>	<i>162</i>
164	✓	<i>Image Cropping</i>	<i>Fri 9/26/14</i>	<i>Mon 9/7/15</i>	<i>247 days?</i>		<i>73FF</i>
165		<i>Rename TIFFs to new filename Scheme</i>	<i>Mon 10/5/15</i>	<i>Mon 11/9/15</i>	<i>26 days</i>	<i>Frank</i>	<i>164</i>
166	☑	<i>Handover Legacy TIFFs from UNL to UCLA</i>	<i>Mon 9/2/13</i>	<i>Tue 9/3/13</i>	<i>2 days</i>	<i>Adrian,Lisa</i>	
167		<i>Ingest Legacy TIFFs to Islandora</i>	<i>Tue 11/10/15</i>	<i>Fri 2/12/16</i>	<i>69 days</i>	<i>Lisa,UCLA</i>	<i>163,165</i>
168		<i>Test Sample TEI in Islandora</i>	<i>Tue 9/8/15</i>	<i>Thu 9/24/15</i>	<i>13 days</i>	<i>Lisa,UCLA</i>	<i>64,65,164</i>
169		<i>Data organization status review</i>	<i>Fri 9/25/15</i>	<i>Fri 9/25/15</i>	<i>1 day?</i>	<i>Adrian,Lisa</i>	<i>168</i>
170		<i>Data integration planning review</i>	<i>Fri 9/25/15</i>	<i>Fri 9/25/15</i>	<i>1 day?</i>	<i>Adrian,Lisa</i>	<i>168</i>
171		<i>Create Descriptive Metadata with authority names</i>	<i>Mon 10/5/15</i>	<i>Wed 10/14/15</i>	<i>8 days</i>	<i>Lisa</i>	<i>168</i>
172		<i>Ingest metadata into image TIFF headers and with images</i>	<i>Thu 10/15/15</i>	<i>Tue 10/27/15</i>	<i>9 days</i>	<i>Lisa</i>	<i>171</i>
173		<i>Ingest DLC & NLS data through Islandora (TEI, MODS & TIFF)</i>	<i>Wed 10/28/15</i>	<i>Mon 12/7/15</i>	<i>29 days</i>	<i>Lisa,UCLA</i>	<i>172</i>
174		<i>Create MD5 checksums for all files and compare after ingest</i>	<i>Thu 10/15/15</i>	<i>Wed 9/13/17</i>	<i>500 days</i>	<i>Lisa,UCLA</i>	<i>171</i>
175		<i>Ongoing ingest of data into Islandora (New Transcriptions & Images)</i>	<i>Mon 8/10/15</i>	<i>Fri 8/5/16</i>	<i>260 days</i>	<i>Lisa,UCLA</i>	<i>163</i>
176		Source Data Access	Mon 9/28/15	Mon 4/4/16	136 days		
177		Create TXT Metadata	Mon 9/28/15	Mon 10/26/15	21 days	Adrian,Lisa,Brian	170
178		Develop ability to download manuscript through normal Islandora (.zip w/ TIFFs, XV	Mon 9/28/15	Thu 11/26/15	44 days	Lisa,UCLA	170
179		Generate standard Readme File for each Package for self documentation	Fri 11/27/15	Mon 11/30/15	2 days		178
180		Add .zip for all TEI XMLs in collection	Tue 12/1/15	Wed 12/30/15	22 days	Lisa,UCLA	179
181		Add .zip for all MODS XMLs in collection	Fri 11/27/15	Mon 12/28/15	22 days	Lisa,UCLA	178
182		Data Access Review of methods for providing access to large numbers of TIFFs, jpi	Tue 12/29/15	Mon 4/4/16	70 days	Lisa,Adrian	181
183	☑	Outreach	Fri 11/1/13	Fri 1/15/16	576 days?		
184	☑	Preparation of outreach teacher packs; first phase of outreach	Fri 11/1/13	Tue 9/30/14	238 days?	Kate,Martha	
185	✓	Texts for 10 topics: initial focus Global citizen and African animals (also identify	Fri 11/1/13	Mon 4/14/14	117 days?	Kate,Megan	
186	✓	Complete report of prepilot for Megan and Martha to correct.	Fri 11/1/13	Mon 4/14/14	117 days?	Kate	
187	✓	Identify objects and establish what needs photographed (possibly with assistan	Fri 11/1/13	Mon 4/14/14	117 days?	Martha	
188	☑	Discuss outreach section of website with web design team	Mon 6/2/14	Mon 6/30/14	21 days?	Megan	201
189	✓	Create template design options for worksheets, by dec 16th?, liaise with Marthi	Mon 12/2/13	Mon 4/14/14	96 days?	Kate	
190	✓	Skype call Kate, Megan and Martha if possible to review progress	Mon 12/2/13	Mon 4/14/14	96 days?	Kate,Martha,Megan	
191	✓	Review template design options for worksheets, liaise with Kate, meeting at DL	Mon 12/2/13	Mon 4/14/14	96 days?	Megan	
192	✓	Review Kate's initial report.	Mon 12/2/13	Mon 4/14/14	96 days?	Martha,Megan	
193	✓	Early January final cut for texts, images and objects.	Mon 2/3/14	Fri 4/25/14	60 days?	Kate,Martha,Megan	
194	☑	Create mockups - rough draft	Mon 2/17/14	Fri 4/25/14	50 days?		
195	☑	Review mockups and ensure curriculum guidelines	Fri 4/18/14	Fri 4/25/14	6 days?		

ID		Task Name	Start	Finish	Duration	Resource Names	Predecessors
196		Refine and complete mockups for Phase One	Fri 4/18/14	Fri 4/25/14	6 days?		
197		Finalize image-text-object choices via Skype or Google hangout meeting	Mon 1/6/14	Mon 4/14/14	71 days?	Kate,Martha,Megan	
198		Report of prepilot to Adrian.	Mon 1/20/14	Mon 4/14/14	61 days?	Kate	
199		Initiate contact with schools in Edinburgh and the Lothians.	Tue 4/1/14	Mon 4/21/14	15 days?	Kate	
200		Set date for worksheet trial at Calderside	Mon 3/17/14	Fri 4/25/14	30 days?		
201		Organize worksheet trial at Calderside	Tue 4/1/14	Fri 5/30/14	44 days?		
202		Host worksheet trial at Calderside (4 hrs)	Tue 4/15/14	Fri 5/30/14	34 days?		
203		Refine worksheets based on teacher and student feedback at Calderside	Fri 5/16/14	Mon 6/16/14	22 days?		
204		Keep in touch with web design	Mon 9/1/14	Tue 9/30/14	22 days?	Megan	
205		Update and review compliance matrix	Mon 1/6/14	Mon 4/14/14	71 days?	Megan	
206		Arrange any photography that needs taken	Mon 4/14/14	Mon 4/28/14	11 days?	Kate	
207		Check usage rights for photographs (of children in classrooms, of objects from	Tue 4/1/14	Wed 4/30/14	22 days?	Kate	
208		Set June date for teacher publicity event in coordination with DLC (ideally 1-3 v	Mon 3/17/14	Fri 4/25/14	30 days?		
209		Plan teacher publicity event in coordination with DLC	Fri 3/28/14	Fri 5/30/14	46 days?		
210		Host teacher publicity event	Thu 5/15/14	Fri 6/20/14	27 days?		
211		Final arranging of worksheets. Print example packs. Arrange introduction lectu	Fri 4/25/14	Wed 4/30/14	4 days?	Kate	
212		Contact National Museums Scotland, TradeAid and British Council to begin dis	Mon 3/3/14	Fri 3/28/14	20 days?	Kate	
213		Second phase of pilot for outreach program	Mon 9/1/14	Tue 12/30/14	87 days?	Megan	
214		Pilot with Calderside. Progress review	Tue 4/1/14	Wed 4/30/14	22 days?	Kate,Martha	
215		Develop student Top 5 list	Wed 10/1/14	Fri 10/31/14	23 days?	Kate	
216		Begin to plan phase 2 of pilot: other parts of Scotland and UK?	Mon 5/5/14	Thu 5/15/14	9 days	Kate,Megan	214
217		Progress review. Check if themes will work outside UK.	Tue 4/1/14	Wed 4/30/14	22 days?	Megan	
218		Follow up on teacher interest generated at publicity event to schedule classroom ac	Mon 9/1/14	Mon 9/15/14	11 days?		
219		Design US pilot	Mon 1/5/15	Mon 3/2/15	41 days?	Megan	
220		Outreach / pen pal program to Zambia / Tanzania	Mon 1/5/15	Mon 3/2/15	41 days?	Megan	
221		Deliver outreach packs (10 themes) for website	Wed 12/30/15	Fri 1/15/16	13 days?	Megan	
222		Outreach report and resources released on site; design US pilot; explore outreach t	Mon 3/16/15	Mon 3/30/15	11 days?		
223		Dissemination Plan	Mon 9/2/13	Thu 12/1/16	849 days?		
224		Smithsonian Associates Lecture	Tue 10/21/14	Tue 10/21/14	1 day?	Mike,Adrian	
225		Social Media Tasks	Mon 9/2/13	Thu 3/12/15	399 days		
226		Social media planning & research	Mon 9/2/13	Fri 9/27/13	20 days		
227		Begin Listserves promoting account	Mon 1/5/15	Thu 3/12/15	49 days		
228		Blog	Mon 9/2/13	Fri 3/27/15	410 days?		
229		Create Account	Mon 9/2/13	Fri 9/27/13	20 days		
230		Post to Account	Tue 4/1/14	Fri 3/27/15	259 days?		
231		Twitter	Mon 9/2/13	Fri 3/27/15	410 days?		
232		Create Account	Mon 9/2/13	Mon 9/2/13	1 day?		
233		Post to Account 3 times per week	Mon 5/5/14	Fri 3/27/15	235 days?		
234		Begin following major users	Mon 5/5/14	Fri 7/25/14	60 days?		

ID		Task Name	Start	Finish	Duration	Resource Names	Predecessors
235		Promote Blog	Mon 5/5/14	Fri 6/27/14	40 days?		
236		Add Twitter Follow Button to main site	Mon 5/5/14	Mon 5/5/14	1 day?		
237	 	Media Promotion	Mon 9/2/13	Mon 3/2/15	391 days?		
238		Have project partners promote our site	Mon 9/2/13	Mon 9/2/13	1 day?		
239	 	Publicity campaign begins	Mon 10/6/14	Mon 1/5/15	66 days?		
240		Begin working with print/broadcast media to promote LO	Mon 12/1/14	Fri 1/30/15	45 days?		
241		Build press kits	Mon 12/1/14	Fri 1/30/15	45 days?		
242		NLS Materials for 1.5 year milestone	Mon 3/2/15	Mon 3/2/15	1 day?		
243		Submit Livingstone Online site as a whole to NINES for inclusion	Fri 9/2/16	Tue 11/29/16	63 days	Adrian	144
244		Use RDF to further disseminate Livingstone Online materials	Thu 9/1/16	Thu 12/1/16	66 days	Adrian	
245		Solicit formal reviews of site from journals	Fri 9/2/16	Tue 11/29/16	63 days	Adrian	144